

Move-in Move-out Checklist

Addenda
Apartment

Before move-in and upon moving-out, be sure to carefully complete this check-list

Tenant Name(s):		Tenant Name (s)	
4010 Gannett Apt Number	City	State	Zip Code
	Casper	Wyoming	82601
Move-in Date	Inspection Date	Time	By
Move-out Date	Inspection Date	Time	By

	Move-in Condition	Move-out Condition	Estimated Cost to Repair/Replace
Living Room			
Floors & Floor Covering			
Blinds			
Walls & Ceiling			
Light Fixtures			
Windows, Screens & Doors			
Baseboard Heaters			
Kitchen			
Floors & Floor Covering			
Walls & Ceiling			
Light Fixtures			
Cabinets			
Counters			
Range			
Refrigerator			
Dishwasher			
Garbage Disposal			
Sink & Plumbing			

	Move-in Condition	Move-out Condition	Estimated Cost to Repair/Replace
Dining Room			
Floors & Floor Covering			
Walls & Ceiling			
Light Fixtures			
Windows, Screens & Doors			
Baseboard Heater			
Bedroom # 1			
Floors & Floor Covering			
Walls & Ceiling			
Light Fixtures			
Windows, Screens & Doors			
Baseboard Heater			
Bedroom # 2			
Floors & Floor Covering			
Walls & Ceiling			
Light Fixtures			
Windows, Screens & Doors			
Baseboard Heater			
Bathroom			
Floor			
Walls & Ceiling			
Vanity			
Mirror, Towel Bars			
Light Fixture			
Door			
Tub & Shower			
Toilet			
Storage Room			
Floor			
Walls & Ceiling			
Door			

Move-In

This unit is in decent, safe, and sanitary condition. Any deficiencies identified in this report will be remedied within 30 days of the date the tenant moves into the unit.

Manager's/Landlord's Signature

I have inspected the premises and found this unit to be in decent, safe, and sanitary condition. Any deficiencies are noted above. I recognize that I am responsible for keeping the apartment in good condition, with the exception of normal wear. In the event of damage, I agree to pay the cost to restore the apartment to its original condition.

Tenant's Signature

Tenant's Signature

Move-Out

Manager's/Landlord's Signature

- Agree with move-out inspection
- Disagree with move-out inspection due to the following items:

Tenant's Signature

Tenant's Signature